

STEP 3



Academic Reference Form

(Name of candidate) _____ is a candidate for admission to Manchester University. Since admission decisions are based on a variety of information, including personal qualities and records, your candid evaluation will be helpful now and in our future relationships with the candidate. Please respond to the following questions to the best of your knowledge. You may substitute an electronic reference or written letter in lieu of this form.

1. What is the nature and extent of your relationship with the candidate? _____
2. Are you a relative? yes no If yes, what relation? _____
3. Please rate this candidate's academic ability, motivation, potential and character.

Qualities	Outstanding	Satisfactory	Unsatisfactory	Do Not Recommend	Cannot Evaluate
Academic Ability					

Comments: _____

Academic Potential					
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Comments: _____

Academic Motivation					
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Comments: _____

Personal Character					
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Comments: _____

4. Please indicate academic strengths: _____

5. Please indicate potential academic difficulties: _____

6. Any additional comments or suggestions are appreciated (e.g., readiness for college; desire to attend college; unusual circumstances or experiences):

7. Has this candidate had any disciplinary or legal problems? If yes, please explain:

8. Do you recommend this candidate for admission to Manchester University? yes no

Comments: _____

Printed Name: _____ Date: _____

Signature: _____

Title: _____ Institution/Organization: _____

Telephone : (_____) _____ E-mail: _____